

33rd ANNUAL BRUSH CREEK BAZAAR

Friday, September 23rd ~ Sunday, September 25, 2011

SAVE THE DATE!

You are cordially invited to participate as a returning "Select Exhibitor" or as a "NEW Exhibitor" for the 2011 Bazaar benefiting Brush Creek Youth Ranch Teen Challenge of Oklahoma. Our goal is to increase our visitor's numbers once again in 2011 by adding additional exhibitors, entertainment, a farmers market, a variety of foods, a pet adoption fair and an array of adult and children activities. Thank you for your interest and hope you will consider being apart of thirty three years of tradition at the BARN!

Brush Creek Youth Ranch Teen Challenge of Oklahoma

4835 South Peoria, Suite 8

Tulsa, OK 74105

Office ~ (918) 749-0101 Mobile ~ (918) 770-5569

www.okteenchallenge.com

www.brushcreekbazaar.org (Available April 15, 2011)

E-Mail: bcyrteenchallenge@sbcglobal.net

Attention: Paige Charping Subject: The Brush Creek Bazaar 2010

We will be happy to answer your questions and assist you with your application by contacting us!

Join us and make a difference in a boy's or girl's life!
We are looking forward to greeting you at the BARN this fall.

Paige Charping, Carol McGraw & The Brush Creek Bazaar Committee!

**** 2011 BRUSH CREEK BAZAAR EXHIBITORS UPDATES IN THE FOLLOWING CATAGORIES****

We are honoring numerous requests from visitors & exhibitors!

- | | |
|----------------|--|
| Candles | <i>The BC Bazaar committee will only except (2) Handmade Candle Exhibitors</i> |
| Soap | <i>The BC Bazaar Committee will only except (2) Handmade Soap Exhibitors</i> |
| Jewelry | <i>The BC Bazaar Committee will only except (10/12) Jewelry Exhibitors</i> <ul style="list-style-type: none">• <i>To qualify as a "Jewelry Exhibitor" ALL Pieces in the Booth must be handmade.</i>• <i>No exceptions</i> |

OVER

ADDITIONAL INFORMATION

- ✓ **MAIL ALL FORMS & PAYMENTS TO:**
BCYR Teen Challenge of Oklahoma; 4835 South Peoria, Suite 8, Tulsa, OK 74105
 - ✓ **MAKE CHECKS PAYABLE TO BCYR TEEN CHALLENGE**
 - ✓ **PHYSICAL LOCATION OF THE BRUSH CREEK BAZAAR:**
10900 South Louisville
Tulsa, Oklahoma 74137
 - ✓ **ALL EXHIBITORS WILL BE JURIED.** AS A RETURN EXHIBITOR THIS PROCESS WILL APPLY AS WELL. ALL EXHIBITOR FILES WILL BE UPDATED AND REVIEWED FOR THE 2011 BAZAAR.
 - ✓ **HOTEL REFERENCE:** www.hotel-guides.us (Select Oklahoma/Tulsa & Jenks)
 - ✓ **STATE OF OKLAHOMA REQUIRES EXHIBITORS TO COLLECT AND PAY SALES TAX OF 8.517%.** (Brush Creek Bazaar will not be responsible for submitting taxes. As an exhibitor you will submit taxes to the state of Oklahoma.)
 - ✓ **COMPLETE AND RETURN THE FOLLOWING :**
 - List of all items you wish to sell with price range (Be specific)
 - Stamped addressed #10 envelope
 - Completed Application with Fees
 - Signed Contract
 - Set-up time/date preference – Please select Wednesday or Thursday (This may be changed however please select a day and time for planning purposes)
 - **NEW EXHIBITOR'S ONLY**
 - A minimum of (3) good photos of my work and (1) photo of your over all booth display (or detailed description) which will not be returned.
 - Photographs/Digital submissions on CD and email accepted
 - Short resume or artist statement on your career as an artisan or craft persons
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SET-UP TIME

THURSDAY, SEPTEMBER 22, 2011 (Wednesday Set-Up By Special Arrangement)

<u>BAZAAR DATES</u>	<u>OPENING HOURS</u>
Friday, September 23, 2011	9:00 AM
Saturday, September 24, 2011	9:00 AM
Sunday, September 25, 2011	NOON

LOOKING FORWARD TO SEEING YOU IN THE FALL!
IF YOU HAVE QUESTIONS PLEASE CALL Office (918) 749-0101 / Mobile (918) 770-5569
EMAIL: bcyrteenchallenge@sbcglobal.net

BEST, PAIGE

33rd ANNUAL BRUSH CREEK BAZAAR APPLICATION ~ SEPTEMBER 23-25, 2011

EXHIBITOR NAME(s): _____ PHONE: () () _____

BUSINESS NAME: _____ EMAIL: _____

MAILING ADDRESS: Street: _____ City: _____ State: _____ Zip: _____

1. SPACE PLACEMENT:

BARN	[]	8' Table Display Inside	\$ 75.00
BARN	[]	Barn Stall	\$ 110.00
BARN	[]	Large Barn Stall	\$ 150.00
TENT	[]	6' x 8'	\$ 60.00
TENT	[]	10' x 10'	\$ 75.00
OUTSIDE	[]	Your Canopy 10' x 10'	\$ 85.00
OUTSIDE	[]	Your Canopy 10' x 20+'	\$ 95.00

TOTAL ENCLOSED FOR BOOTH SPACE: \$ _____

2. **UNEVEN TERRAIN:** Be prepared to deal with solving the problem of uneven displays and tables due to the rugged and sloping barnyard. Wood shingles for leveling your display(s) will be provided.

3. **TABLES:** TABLES ARE AVAILABLE FOR \$10.00 EACH. Indicate below the sizes and number of tables you would like to reserve, and include that amount with your check. All tables must be ordered with this contract and will not be available to rent on set-up day.

Number of 6' tables: _____
 Number of 8' tables: _____

TOTAL ENCLOSED FOR TABLE RENTAL: \$ _____

4. **ELECTRICITY:** Electricity will be provided for display purposes only (no coffee pots electric fans, etc.) You are responsible for providing your own display lighting fixtures, power strips and extension cords (up to 25') which are grounded with 12-guage wire. Please indicate your needs by checking the appropriate box below **AND IF NECESSARY PLEASE LIST/DESCRIBE OTHER VOLTAGE/ELECTRIC NEEDS!**

ELECTRIC FEE \$5.00
 Yes, my display will require electricity.
 No, I will not need electricity.

TOTAL ENCLOSED FOR ELECTRICITY: \$ _____

5. **PAYMENT:** Make all checks or money orders payable to **BCYR TEEN CHALLENGE**

TOTAL PAYMENT ENCLOSED: \$ _____

➤ Please indicate your time preference to unload and set-up your exhibit: (Circle One)

Thursday, September 22, 2011

7:00 am – 9:30 AM 9:30 am – 12 Noon 12 Noon – 2:00 pm 1:30pm – 3:30 pm 3:30- 7:00 pm

➤ The BCYR Committee feels that only a certain number of "each type" of item for sale should be allowed in order for all exhibitors and vendors to have good sales. Select a Category: (Circle two only ~ "OTHER" please describe)

Baskets	Fabric	Jewelry	Candles/Potpourri/Soap	Ceramics	Clothing	Dolls
Fine Arts	Floral	Food	Furniture	Metal	Pottery	Wood

OVER

THE 33rd ANNUAL BAZAAR CONTRACT September 23-25, 2011

Brush Creek Youth Ranch Teen Challenge does hereby invite you to participate in the Annual Brush Creek Bazaar and Fall Family Festival. Payment for your exhibit space and table rental must accompany this contract. Refunds will be made ONLY if unforeseen circumstances force the show to be canceled by Brush Creek Youth Ranch Teen Challenge of Oklahoma. **If the exhibitor cancels after August 1, 2011 no refund is made.**

BRUSH CREEK YOUTH RANCH TEEN CHALLENGE OF OKLAHOMA AGREES TO:

1. Conduct an attractive and efficiently managed show.
2. Extensively publicize the show through numerous mailings, posters, television, radio, newspaper and magazines.
3. Furnish twenty-four (24) hour security for the show premises from Thursday evening until Sunday evening. The provision of such security shall in no way commit Brush Creek Youth Ranch Teen Challenge to any responsibility for loss and damage to the Exhibitor's property or person, whatever the cause.
4. Furnish to the Exhibitor name badges and (2) parking passes. Due to the limited space, Exhibitors will be allowed only 2 vehicles in the Exhibitor's Parking Lot at any time (trailers are considered a separate vehicle and will require a parking pass). Each vehicle will be furnished with a 3-day pass to be displayed on the rear-view mirror and an Exhibitor Parking card to be visibly displayed on the dash of each vehicle or trailer and remain in place throughout the Bazaar. **Vehicles and trailers in the Exhibitor's Parking Lot without the Exhibitor's parking passes visible at all times will be subject to towing and a \$25 fine.**
5. Send a committee member to visit each Exhibitor space prior to the opening of the show to insure that, in the opinion of the committee, each space is set up in good taste and meets the standards of good quality maintained by the Bazaar. **Any item not in accordance with these standards must be removed by the Exhibitor.**

THE EXHIBITOR AGREES TO:

1. Read and understand the terms of the contract before signing.
2. Correctly represent articles offered for sale, all of which must be **hand-crafted and/or hand-decorated or other wise approved by the committee.** The Bazaar Committee reserves the right to deny space and/or make exceptions for an Exhibitor in violation of this or any other rule.
3. Not transfer this Contract nor share space without prior approval.
4. Must maintain booth throughout the show unless specific arrangements are agreed upon prior to executing this contract.
5. Keep your entire display within the size contracted for and within the boundaries assigned. Anyone not adhering to this requirement may be asked to leave.
6. **Exhibitors must provide table covering to reach the floor for each table.** Merchandise or packing boxes may be under tables but must not create an unsightly view or be exposed in any way.
7. Maintain an attractive exhibit throughout the tenure of the show and at no time leave your booth unattended. Assistance will be provided as needed.
8. Move into your exhibit area at our assigned time on Thursday, September 22, 2011. **Wednesday set-up by special arrangement.** No taking down or packing up of exhibits is allowed until Saturday, September 26th at closing time of festival.
9. **FOOD VENDORS MUST BE SET-UP BY Thursday & AVAILABLE FOR THE HEALTH DEPARTMENT INSPECTION AT 2 PM!!!** We will not duplicate food items from multiple vendors.
10. **NO ALCOHOL. PETS OR SMOKING IN THE SHOW AREA.**
11. Contribute a fifteen percent (15%) tax-deductible commission on **TOTAL GROSS SALES.** **A commission of 15% will be collected daily from each exhibitor ~ NO EXCEPTIONS!**
12. I agree to include a minimum of (3) good photos of my work which will not be returned (photographs/digital submissions on disc, EMAIL ACCEPTED; All types of items you wish to sell with price range as well as a photo OR detailed description of your over all booth display, stamped self-addressed #10 envelope and a short resume or artist statement on your career as an artist or craftsperson.
13. **OK Tax ID # if Applicable:** _____
**I understand The Brush Creek Bazaar will not be responsible for submitting taxes on an exhibitor's behalf in 2010
As an exhibitor I will SUMITT taxes to the state of Oklahoma.**

Date: _____

Exhibitor Business Name: _____
(Please Print)

Responsible Party: _____
(Please Print)

Signature: _____

PLEASE NOTE: UNSIGNED FORMS CAN NOT BE ACCEPTED. THANK YOU – THE BRUSH CREEK BAZAAR COMMITTEE.